

**RESPONSE ACTION CONTRACT 2  
MONTHLY PROGRESS REPORT & COST REVIEW**

US EPA RECORDS CENTER REGION 5



957659

CONTRACT No. <b>EP-S1-06-03</b>	CONTRACTOR <b>Nobis Engineering, Inc.</b>
TO No. <b>011- RSBD-B51Q</b>	TO NAME <b>Milwaukee Solvay Coke and Gas RI/FS OS</b>
REPORTING PERIOD <b>October 27, 2007 to November 30, 2007</b>	INV # <b>A014</b>
TOPO <b>Denise C. Boone</b>	DUE DATE <b>December 30, 2007</b>

Please review the attached monthly invoice and progress report to determine if the costs appear to be reasonable and applicable to your Work Assignment. Then, document your review by completing this form and return it to Diana King, Contracts Management Section (HBS) on or before the due date shown. You may retain the attachments for your files. Thank you.

	YES	NO	N/A
LOE charged is appropriate for work accomplished	Y		
Labor mix is appropriate	Y		
Hours charged by labor category are within the Approved Work Plan Budget	Y		
ODC (e.g., reproduction, telephone, mail, courier, etc.)	Y		
Computer charges			Y
Travel			Y
Equipment			Y
Level of team subcontractor effort charged is commensurate with progress	Y		
Pool/Non-Team subcontractor (e.g., drillers, analytical laboratories, etc.) costs are reasonable and appropriate			
<b>NON-TEAM SUBCONTRACTOR(S):</b>			Y

\*\* PLEASE EXPLAIN ANY CONCERNS OR ISSUES IN THE COMMENT SECTION \*\*

RAC2 Monthly Invoice Review Checklist

**CONTRACTOR PERFORMANCE EVALUATION**

RATING	OUTSTANDING	EXCELLENT	GOOD	FAIR	POOR	UNSATISFACTORY
CRITERIA	5	4	3	2	1 1	0
QUALITY OF SERVICE/PRODUCT	Y					
COST CONTROL	Y					
TIMELINESS OF PERFORMANCE	Y					
BUSINESS RELATIONS	Y					

**DETERMINATION:**

YY Services performed by the contractor support payment of the dollars/hours invoiced and appear to be reasonable for the work performed.

\_\_\_\_\_ Additional supporting data was requested/received from the contractor and adequately supports payment of the invoice amount. (Attach copy of documentation).

\_\_\_\_\_ Costs are recommended for suspension since they cannot be verified. See comments provided below.

**ADDITIONAL COMMENTS:**

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Denise C. Boone      12/20/2007  
 EPA Task Order Project Officer      Date

<b>EPA Contract PO Use Only</b>	
Reviewing Contractor PO Initials	
Date Reviewed	

**MONTHLY PROGRESS REPORT**  
**EPA CONTRACT NO. EP-S1-06-03**  
**TASK ORDER NO. 0011-RS-BD-B51Q**  
**MILWAUKEE SOLVAY COKE & GAS SITE, MILWAUKEE, WI**  
**Nobis Project No. 80011**  
**TOPO: D. Boone**

**ACTIVITY: RI/FS OVERSIGHT**

**Technical Progress (October 27, 2007 – November 30, 2007)**

**Progress for Month**

- Task 01 – Prepared and electronically submitted the October 2007 Monthly Progress Report and Invoice to EPA on 11/15/07.
- Task 01 – Performed routine communication with EPA TOPO and Team Subcontractor Weston Solutions' Technical Lead regarding overall Task Order and planned RI/FS Oversight activities.
- Task 01 – Continued with technical review of various PRP submittals including the Remedial Investigation/Feasibility Study Work Plan (RETEC, September 2007), Quality Assurance Project Plan (RETEC, September 2007), and Quality Management Plan (RETEC, September 2007).

**Potential Issues/Problems**

- No potential issues or problems were identified during this reporting period.

**Corrective Actions**

- No corrective actions were required during this reporting period.

**Analytical Summary (Non-CLP)**

- No analytical activities occurred during this reporting period.

**Cost/Schedule**

- The total Level of Effort (LOE) invoiced this reporting period is [non-responsive] technical hours and \$12,348.62, which represents a cumulative total of [non-responsive] LOE and \$34,262.61. Team Subcontractor LOE and costs are included in the totals for this reporting period. This cost reflects the effort by the Nobis Team in accomplishing the tasks summarized herein. Reports 1, 1A, 1B, 2, 3, and 3A show a detailed breakdown of all costs to the task level.
- Report 1 - Task Level Specific Detail Report reflects the total hours that were incurred during the reporting period for both Nobis and any Team Subcontractors. The activities discussed in the technical progress section reflect the level of effort *incurred* during this reporting period.

- Report 3 includes an expenditure limit at the task level. The expenditure limit established by EPA in the initial Task Order was distributed among each task.

# REPORT 1: TASK ORDER -- Task Level Specific Detail Report

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contract Number: EP-S1-06-03

SSID: B51Q

State: Wisconsin

Region: New England

Work Area: RI/FS Oversight

Action ID: BD

Operable Unit: 00

TO Type: Term

Type Work:

Task Order Status: On-going

Performance Based: N

Contract Period: Base

TO Period of Performance Start: 5/23/2007

TO Period of Performance End: 6/30/2009

Reporting Period From: 10/27/2007

Reporting Period To: 11/30/2007

Invoice Date: 12/20/2007

Invoice Number: A014

Invoice Purpose: Monthly Progress

Task Number: 01

Task Category: Project planning and support

Task Title: Proj. Planning & Support

Name	Job Category	Current		Cumulative		Approved Budget		
		Hours	Dollars	Hours	Dollars	Hours	Dollars	
PRIME CONTRACTOR, Nobis Engineering		non-responsive		non-responsive		non-responsive		
Labor								
Delano, Peter								
Program Manager Total						750.29	6,541.84	10,495.18
Riel, Janet								
Finance Manager Total						58.51	291.71	2,340.00
Rathburn, Brenda								
Cost Reporter Total						160.62	3,300.44	5,350.00
SUBTOTAL, Labor						969.42	12,926.05	82,109.70
Other Direct Costs								
Mail/Courier/Freight		0.53	7.61	173.00				
Other		3.84	3.84	879.79				
SUBTOTAL, Other Direct Costs		4.37	101.29	1,327.79				
TOTAL, Nobis Engineering COSTS		973.79	13,027.34	83,437.49				

# REPORT 1: TASK ORDER -- Task Level Specific Detail Report

Task Order Number: 011

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Contractor Name: Nobis Engineering

Contract Number: EP-S1-06-03

SSID: B51Q

State: Wisconsin

Region: New England

Work Area: RI/FS Oversight

Action ID: BD

Operable Unit: 00

TO Type: Term

Type Work:

Task Order Status: On-going

Performance Based: N

Contract Period: Base

TO Period of Performance Start: 5/23/2007

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Reporting Period From: 10/27/2007

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Invoice Purpose: Monthly Progress

Task Number: 01

Task Category: Project planning and support

Task Title: Proj. Planning & Support

Name	Job Category	Current		Cumulative		Approved Budget	
		Hours	Dollars	Hours	Dollars	Hours	Dollars

## TEAM SUB CONTRACTOR, Weston Solutions

### Labor

Balla, Tonya C							
Mehl Jr, Richard H							
	Engineer Sr Total		4,964.79		11,744.86		30,000.13
Hahn, Brian							
	Geologist Sr Total		6,410.04		8,367.84		7,834.94
SUBTOTAL, Labor			11,374.83		21,016.87		41,839.33
TOTAL, Weston Solutions COSTS			11,374.83		21,235.27		43,702.51

## SUBTOTALS FOR TASK ORDER (NAME AND TEAM SUBS)

Name	Job Category	Hours	Dollars	Budget
SUBTOTAL, LABOR		12,344.25	33,942.92	123,949.03
SUBTOTAL, OTHER DIRECT COSTS		4.37	319.69	3,190.97
SUBTOTAL, SUBPOOL		0.00	0.00	0.00
SUBTOTAL, SUBPOOL FEE		0.00	0.00	0.00
SUBTOTAL, TASK 01 COSTS		12,348.62	34,262.61	127,140.00

# REPORT 1: TASK ORDER -- Task Level Specific Detail Report

## TOTALS FOR TASK ORDER 011 (ALL TASKS)

Name	Job Category	Current		Cumulative		Approved Budget	
		Hours	Dollars	Hours	Dollars	Hours	Dollars
TOTAL LABOR		non-responsive	12,344.25	non-responsive	33,942.92	non-responsive	135,960.99
TOTAL OTHER DIRECT COSTS			4.37		319.69		28,927.01
TOTAL SUBPOOL			0.00		0.00		0.00
TOTAL SUBPOOL FEE			0.00		0.00		0.00
<b>TOTAL TASK ORDER 011 COSTS</b>			<b>12,348.62</b>		<b>34,262.61</b>		<b>164,888.00</b>
Average Hourly Rate			163.50		152.55		131.81
Expenditure Limit Hours/Dollars					164,888.00		
Expenditure Limit Other Direct Costs					0.00		
Expenditure Limit Subpool (Fee Included)					0.00		
Total Expenditure Limit					164,888.00		
Approved Budget Hours/Dollars							135,960.99
Approved Budget Other Direct Costs							28,927.01
Approved Budget Subpool (Fee Included)							0.00
Total Approved Budget							164,888.00

# REPORT 2: Current Month & Cumulative Status Report

Task Order Number: 011

Work Area Code: RI/FS Oversight

Contract Period: Base

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Action Code: BD

Period of Performance Start: 5/23/2007

Contractor Name: Nobis Engineering

Operable Unit: 00

Period of Performance End: 6/30/2009

Contractor Number: EP-S1-06-03

TO Type: Term

Reporting Period From: 10/27/2007

SSID: B51Q

Type Work:

Reporting Period To: 11/30/2007

State: Wisconsin

Task Order Status: On-going

Invoice Date: 12/20/2007

Region: New England

Perfomanced Based: N

Invoice Number: A014

Invoice Purpose: Monthly Progress

## Current Month

Task No.	Task Cat. Code	Labor Hours	Labor Dollars	Other Direct Costs	Subpool	Fees	Total Dollars
01	PP	Engineer Sr Geologist Sr Program Manager Finance Manager Cost Reporter Total	12,344.25	4.37	0.00	0.00	12,348.62
Task Order Totals			12,344.25	4.37	0.00	0.00	12,348.62

## Cumulative To-Date

Task No.	Task Cat. Code	Labor Hours	Labor Dollars	Other Direct Costs	Subpool	Fees	Total Dollars
01	PP	Engineer Sr Geologist Sr Program Manager Finance Manager Cost Reporter Contract Manager Project Administrator Total	33,942.92	319.69	0.00	0.00	34,262.61
Task Order Totals			33,942.92	319.69	0.00	0.00	34,262.61

Task Order Expenditure Limit

164,888.00



# REPORT 3: Variance Report Based on Expended to Date - Task Level

Task Order Number: 011

Work Area Code: RI/FS Oversight

TO Period of Performance Start: 5/23/2007

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Action Code: BD

TO Period of Performance End: 6/30/2009

Contractor Name: Nobis Engineering

Funding Type: Site Characterization

Reporting Period From: 10/27/2007

Contractor Number: EP-S1-06-03

Task Order Status: On-going

Reporting Period To: 11/30/2007

SSID: B51Q

Invoice Date: 12/20/2007

Invoice Number: A014

Task No.	Task Cat. Code	Task Title	Cumulative Hours	Cumulative Loaded Dollars Invoiced	Dollars Incurred But Not Invoiced	Total Invoiced + Incurred But Not Invoiced	Approved Budget		Variance Based On Approved Budget			Expenditure Limit		Variance Based On Expenditure Limit	
							Hours	Dollars	% Hours Invoiced	% Dollars Invoiced	% Inv'd + Incr'd But Not Inv'd	Hours	Dollars	% Hours Invoiced	% Dollars Invoiced
01	PP	Proj Planning & Support	non-responsive	34,262.61	0.00	34,262.61	non-responsive	127,140.00	non-responsive	26.95%	26.95%	non-responsive	127,140.00	non-responsive	26.95%
02	CR	Community Involvement		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
03	FI	Field Investigation/Data		0.00	0.00	0.00		27,905.64		0.00%	0.00%		27,905.64		0.00%
09	RR	Remedial Investigation R		0.00	0.00	0.00		3,096.46		0.00%	0.00%		3,096.46		0.00%
10	RV	PRP Identif & Screening		0.00	0.00	0.00		2,365.60		0.00%	0.00%		2,365.60		0.00%
11	RP	PRP Eval Remedial Alt		0.00	0.00	0.00		1,576.20		0.00%	0.00%		1,576.20		0.00%
12	FS	PRP Feasibility Study Rpt		0.00	0.00	0.00		1,795.20		0.00%	0.00%		1,795.20		0.00%
13	PR	Post RI/FS Support		0.00	0.00	0.00		1,008.90		0.00%	0.00%		1,008.90		0.00%
15	CO	Task Order Closeout		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
TOTAL				34,262.61	0.00	34,262.61		164,888.00		20.78%	20.78%		164,888.00		20.78%

# REPORT 3A: Variance Report Based on Estimate At Completion - Task Level

Task Order Number: 011

Work Area Code: RI/FS Oversight

TO Period of Performance Start: 5/23/2007

Task Order Title: Milwaukee Solvay Coke & Gas Site, WI

Action Code: BD

TO Period of Performance End: 6/30/2009

Contractor Name: Nobis Engineering

Funding Type: Site Characterization

Reporting Period From: 10/27/2007

Contractor Number: EP-S1-06-03

Task Order Status: On-going

Reporting Period To: 11/30/2007

SSID: B51Q

Invoice Date: 12/20/2007

Invoice Number: A014

Task No.	Task Cat. Code	Task Title	Cumulative Hours	Cumulative Loaded Dollars Invoiced	Dollars Incurred But Not Invoiced	Total Invoiced + Incurred But Not Invoiced	Approved Budget		Variance Based On Approved Budget			Estimated Cost At Completion		Variance Based On Estimate At Completion	
							Hours	Dollars	% Hours Invoiced	% Dollars Invoiced	% Inv'd + Incr'd But Not Inv'd	non-responsive	Dollars	% Hours Invoiced	% Dollars Invoiced
01	PP	Proj Planning & Support	non-responsive	34,262.61	0.00	34,262.61	non-responsive	127,140.00	non-responsive	26.95%	26.95%	non-responsive	127,140.00	non-responsive	26.95%
02	CR	Community Involvement		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
03	FI	Field Investigation/Data		0.00	0.00	0.00		27,905.64		0.00%	0.00%		27,905.64		0.00%
09	RR	Remedial Investigation R		0.00	0.00	0.00		3,096.46		0.00%	0.00%		3,096.46		0.00%
10	RV	PRP Identif. & Screening		0.00	0.00	0.00		2,365.60		0.00%	0.00%		2,365.60		0.00%
11	RP	PRP Eval Remedial Alt		0.00	0.00	0.00		1,576.20		0.00%	0.00%		1,576.20		0.00%
12	FS	PRP Feasibility Study Rpt		0.00	0.00	0.00		1,795.20		0.00%	0.00%		1,795.20		0.00%
13	PR	Post RI/FS Support		0.00	0.00	0.00		1,008.90		0.00%	0.00%		1,008.90		0.00%
15	CO	Task Order Closeout		0.00	0.00	0.00		0.00		0.00%	0.00%		0.00		0.00%
TOTAL				34,262.61	0.00	34,262.61	1	164,888.00		20.78%	20.78%		164,888.00		20.78%

Standard Form 1034 Revised January 1980 Department of the Treasury 1 TFRM 4-2000 1034-118		<b>PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL</b>			VOUCHER NO <b>A014</b>	
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION <b>Environmental Protection Agency          Research Triangle Park          Financial Management Center (D143-02)          Research Triangle Park, NC 27711</b>			DATE VOUCHER PREPARED <b>December 20, 2007</b>		SCHEDULE NO	
			CONTRACT NUMBER AND DATE <b>EP-S1-06-03 9/21/06</b>		PAID BY	
			REQUISITION NUMBER AND DATE			
PAYEE'S NAME AND ADDRESS <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <b>Nobis Engineering, Inc.          18 Chenell Drive          Concord, NH 03301</b> </div>			DATE INVOICE RECEIVED		DATE INVOICE RECEIVED	
			DISCOUNT TERMS		DISCOUNT TERMS	
			PAYEE'S ACCT NUMBER		PAYEE'S ACCT NUMBER	
			If questions on this invoice, call 603-724-6230, Janet Riel, Finance Manager			
SHIPPED FROM TO WEIGHT					GOVERNMENT BAL NUMBER	
NUMBER AND DATE OF ORDER		DATE OF DELIVERY OR SERVICE		ARTICLES OR SERVICES <i>(Enter description, item number of contract of Federal supply schedule, and other information deemed necessary)</i>		QUANTITY
						UNIT PRICE COST PER
						AMOUNT (1)
10/27/07 - 11/30/07		Task Order 0011-RSBD-B51Q, Milwaukee Solvay Coke & Gas RI/FS OS				\$12,348.62
(Use continuation sheet if necessary)			(Payee must NOT use the space below)			TOTAL
						\$12,348.62
PAYMENT: <input type="checkbox"/> PROVISIONAL <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL <input type="checkbox"/> PROGRESS <input type="checkbox"/> ADVANCE		APPROVED FOR <div style="text-align: center;">=\$</div>		EXCHANGE RATE <div style="text-align: center;">=\$1.00</div>		DIFFERENCES
		BY 2				
		TITLE		Amount verified; correct for (Signature or Initials)		
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.						
12/20/07 (Date)		Peter Delano (Authorized Certifying Officer)		Principal		(Title)
ACCOUNTING CLASSIFICATION						
P A I D  B Y	CHECK NUMBER		ON ACCOUNT OF U S TREASURY		CHECK NO	
	CASH		DATE		PAYEE 3	
1 When stated in foreign currency, insert name of currency 2 If the ability to certify and authority to approve are combined in one person, one signature is necessary; otherwise the approving officer will sign in the space provided, over his official title 3 When a voucher is received in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example. "John Doe Company, per John Smith, Secretary" or "Treasurer", as the case may be					PER   TITLE	

Previous edition usable

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NSN 7540-00-634-4206

**PRIVACY ACT STATEMENT**

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

Substitute for  
Form 1035

**PUBLIC VOUCHER FOR PURCHASES AND  
SERVICES OTHER THAN PERSONAL**

Contractor: Nobis Engineering  
Voucher No: A014  
Schedule No:

Continuation Sheet

Environmental Protection Agency, Washington, DC 20460

Sheet No: 26

TASK ORDER MONTHLY INVOICE - Task Order 011-RS-BD-B51Q, Milwaukee Solvay Coke & Gas Site, WI

Saturday, October 27, 2007 - Friday, November 30, 2007

**HOURS:**

Current

Cumulative

FUNDING AMOUNT: \$387,474.00

**Prime**

EXPENDITURE LIMIT: \$164,888.00

Chemist Sr  
Chemist Mid  
Engineer Sr  
Engineer Mid  
Engineer Jr  
Environ Scientist Sr  
Environ Scientist Mid  
Environ Scientist Jr  
Geologist Sr  
Geologist Mid  
Geologist Jr  
Risk Assessor Sr  
Risk Assessor Mid  
Technician (CAD/GIS) Sr  
Technician (CAD/GIS) Mid  
Technician-Field Sr  
Technician-Field Mid  
Technician-Field Jr  
Toxicologist Sr  
Toxicologist Mid  
Program Manager  
Finance Manager  
Cost Reporter  
Contract Manager  
Subcontract Administrator  
H&S Officer Sr  
H&S Officer Mid  
Project Administrator

**TOTAL**

**Team Subcontractors**

Chemist Sr  
Chemist Mid  
Engineer Sr  
Engineer Mid  
Engineer Jr  
Environ Scientist Sr  
Environ Scientist Mid  
Environ Scientist Jr  
Geologist Sr  
Geologist Mid  
Geologist Jr  
Risk Assessor Sr  
Risk Assessor Mid  
Technician (CAD/GIS) Sr  
Technician (CAD/GIS) Mid

non-responsive

Company Code

Engineering

**PUBLIC VOUCHER FOR PURCHASES AND  
SERVICES OTHER THAN PERSONAL**

Contractor: Nobis Engineering  
Voucher No: A014  
Schedule No:

Continuation Sheet

Environmental Protection Agency, Washington, DC 20460

Sheet No: 27

Technician-Field Sr  
Technician-Field Mid  
Technician-Field Jr  
Toxicologist Sr  
Toxicologist Mid  
Program Manager  
Finance Manager  
Cost Reporter  
Contract Manager  
Subcontract Administrator  
H&S Officer Sr  
H&S Officer Mid  
Project Administrator  
  
TOTAL

non-responsive

**COSTS:**

Direct Labor  
Other Direct Costs  
Travel  
Team Subcontractors Costs  
  - Weston Solutions  
  - Avatar Environmental  
Subpool  
Total Direct Costs  
  
Subpool Fee  
  
Amount Claimed

Current	Cumulative
969.42	12,926.05
4.37	101.29
0.00	0.00
11,374.83	21,235.27
11,374.83	21,235.27
0.00	0.00
0.00	0.00
12,348.62	34,262.61
0.00	0.00
12,348.62	34,262.61

**RESPONSE ACTION CONTRACT 2  
MONTHLY PROGRESS REPORT COST REVIEW**

<b>Contract No.</b>	EP-S1-06-03	<b>Contractor</b>	Nobis Engineering, Inc.
<b>TO No.</b>	011-RSBD-B51Q	<b>TO Name</b>	Milwaukee Solvey Coke & Gas RI/FS OS
<b>Reporting Period</b>	October 27, 2007 to November 30, 2007	<b>Inv #</b>	A014
<b>TOPO</b>	Denise C. Boone	<b>Due Date</b>	12/30/2007

Please review the attached monthly invoice and progress report to determine if the costs appear to be reasonable and applicable to your Task Order. Then, document your review by completing this form and return it to Diana King, Contracts Management Section (HBS) on or before the due date shown. You may retain the attachments for your files. Thank you.

	YES	NO *	N/A
LOE charged is appropriate for work accomplished			
Labor mix is appropriate			
Hours charged by labor category are within the Approved Work Plan Budget			
ODCs (e.g., reproduction, telephone, mail, courier, etc.)			
Computer Charges			
Travel			
Equipment			
Level of team subcontractor (e.g. drillers, analytical laboratories, etc.) costs are reasonable and appropriate			
<b>NON-TEAM SUBCONTRACTOR NAME(S):</b>			

**\* PLEASE EXPLAIN ANY CONCERNS OR ISSUES IN THE COMMENT SECTION.**

**RESPONSE ACTION CONTRACT 2  
MONTHLY PROGRESS REPORT COST REVIEW**

<b>Rating:</b> <b>Criteria:</b>	Outstanding 5	Excellent 4	Good 3	Fair 2	Poor 1	Unsatisfactory 0
Quality of Service/Product						
Cost Control						
Timeliness of Performance						
Business Relations						

**Determination:**

\_\_\_\_\_ Services Performed by the contractor support payment of the dollar/hours invoiced and appear to be reasonable for the work performed.

\_\_\_\_\_ Additional supporting data was requested/received from the contractor and adequately supports payment of the invoice amount. (Attach copy of documentation)

\_\_\_\_\_ Costs are recommended for suspension since they cannot be verified. See comments provided below.

**ADDITIONAL COMMENTS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
EPA Task Order Project Officer

\_\_\_\_\_  
Date

<b>EPA Contract PO Use Only</b>	
Reviewing Contract PO Initials	
Date Reviewed	